

Blue Collar Training for Delaware Companies

The Workforce Development Center of Excellence of the Delaware Economic Development Office (DEDO) coordinates and funds employment and training activities that help Delaware employers raise productivity and lower employee turnover rates while saving time and money. Training grants are available for new and existing employee development and for pre-employment training.

Why Apply for a Blue Collar Training Grant:

- To increase or upgrade your workforce skills
- To train new hires
- To enhance new processes for new equipment working toward new efficiencies

Company Eligibility Requirements:

- Must pay into the Delaware Unemployment Insurance Fund
- Delaware company must be in good standing
- Must provide a completed training application including a proposal outlining in detail the customized course description, budget, number of participants, number of hours, start and end date; clearly define need, goal and objective
- Copy of Business License and W-9 Identification Number and Certification must accompany application
- 25% of participating employees/trainees must be Delaware residents
- Employees/trainees must be full-time, permanent employees who receive \$7+ an hour plus benefits
- Employees/trainees must be entry level through 1st line supervisors
- Request/Matching Fund ratio is a minimum of 1:1; company's share (match) can be in-kind
- Training may not begin until a Letter of Agreement is signed by DEDO and company, a purchase order has been approved, and you are notified by your Workforce Representative.

Type of Training

- Short-Term (approximately 6 months or less)
- Classroom - on-site or off-site
- Company in-house trainer or contracted trainer – must have credentials to prove qualifications
- Training must be customized to your specific industry or need

Outcomes

- Expected outcomes must be clearly defined - return on investment (ROI)
- Quantitative and Qualitative measurements when applicable

Please submit application 45 days in advance of training start date.

For more Workforce Development information, please contact us via the [Contact Page](#).

We look forward to hearing from you and working on a training project to benefit your employees and your business!

Grant Timeline – PDF File
Application – PDF File
W9 – <http://www.irs.gov> -